



PROJECT MANAGEMENT OFFICE (PMO)

(VCT: 8 hours, 8 PDUs)

AFTER THE COURSE YOU WILL

- ❖ Know what a PMO is and how it can be created and improved
- ❖ Know the main reasons for its existence
- ❖ Know the GreenlightPM PMO model (*), and how it can be used for a step by step establishment of a PMO in your organization
- ❖ How the PMO can become the driver towards a better Business Driven Project Culture
- ❖ Have an action plan covering what to improve and introduce in your PMO Office

TARGET GROUP

- ❖ Program Management Office (PMO) Managers
- ❖ PMO Members
- ❖ Program Managers/Directors
- ❖ Senior Project Managers
- ❖ Line Managers / Directors with interest in PMO Management

PREREQUISITES

Experience and/or knowledge from large projects, programs, PMO management, project portfolio management is recommended.

Project Management Offices (PMOs) can be found in many companies and organizations.

In this course you will learn more about what a PMO is, how it can be established, how to continuously improve it and how the PMO can contribute to creating a better and common Business Driven Project Culture in the company or organization.

Project success must be repeated!

SUBJECTS

- ❖ Introduction – Set the Scene
- ❖ The Business Driven Project Culture and the Role of the PMO
- ❖ The GreenlightPM PMO Model – 7 areas:
 - ✓ Project Portfolio Management, incl. Project Governance and Project Performance
 - ✓ Business Acumen
 - ✓ Project Support
 - ✓ Processes & Tools / Continuous Improvements
 - ✓ Staffing and Continuous Learning
 - ✓ Project Leadership Skills
 - ✓ Project Culture
- ❖ The Project Management 3.0 Framework
- ❖ Case study and Exercises
- ❖ Action plan

TRAINING METHODS

We apply a training method based on “learning by doing”. This means optimizing your learning by combining the trainer’s input with your own experience and active participation.

Documentation is included covering all the topics.

Optional: The ebook GPMM 3.0 Enterprise Edition

() The GreenlightPM PMO Model is based on real hands-on experience and is in line with the major Project Management standards.*