



PROJECT MANAGEMENT using ITM Platform (PMT)

Classroom: 3 days, 24 hours, 24 PDUs*

Virtual: 3*4 hours, 12 hours, 12 PDUs

(* Distributed as : 20/10 Technical, 2/1 Leadership 2/1 Strategic PDU)

Successful projects require leadership and systematic planning and control.

The aim of this course is to increase the participant's ability to start up, plan, lead and control project work in a multi-project organization, using the best practice standards and the project management tool ITM Platform.

AFTER THE COURSE YOU WILL

Have knowledge of

- ❖ Basic management of projects in a multi-project Organization.
- ❖ Principles of Project Planning, Project tracking and control.
- ❖ Different planning methods
- ❖ Project Leadership
- ❖ The Project Management knowledge areas
- ❖ Be able to use ITM Platform when managing your projects.

TARGET GROUP

Project Managers, Project Management, Team Staff and Team leaders, Line Managers

TRAINING METHODS

We apply a training method based on “learning by doing”, optimizing your learning by combining the trainer’s input with your own experience and active participation. You will experience a course with a high energy level and lots of fun.

A complete project will be run to get a hands-on feel for all aspects of project work.

Most of the exercises will be done using ITM Platform, so access to the tool is needed.

This course can be customized.

SUBJECTS

- ❖ Management of projects in a multi-project organization
- ❖ Key roles in a multi-project organization.
- ❖ The Project Management knowledge areas
- ❖ Project Scope and Requirement Management
- ❖ Project planning:
 - ✓ Structuring and documentation of work packages.
 - ✓ Time estimating (effort, duration)
 - ✓ Cost-estimating and budgeting
 - ✓ Activity sequencing and identification of the critical path
 - ✓ Time-schedule development
 - ✓ Resource planning
- ❖ Basics about leadership and communication in projects.
- ❖ The importance of dividing a project into phases and the use of decision points
- ❖ Project tracking and control
- ❖ Change handling and the impact of changes on the plan.
- ❖ Risk Analysis
- ❖ Case-studies in the tool totally integrated with the theory
- ❖ The most important templates for project management.

About ITM Platform

- ❖ *ITM Platform is a comprehensive project, program and portfolio management tool that allows to plan, execute, monitor and evaluate both classic and agile projects, bringing an indispensable support to project teams, PMOs and project-based organizations.*