

PROJECT PORTFOLIO AND PROGRAM MANAGEMENT (PFMPGM) (25 hours, 25 PDUs)

Project Portfolio and Program Management is increasingly important for all organizations. In this course you will learn about both concepts.

The purpose of Project Portfolio Management is to:

“Ensure that the projects and programs that are run are the right ones, that they are aligned with the business strategy of the company and that they reach all their goals.”

AFTER THE COURSE, YOU WILL

Know how to:

- ❖ Define a project portfolio which is aligned with the business strategy
- ❖ Manage, control and present the status of the project portfolio
- ❖ Use the advantages provided by a project office to support good project portfolio management
- ❖ Use a project management model, a decision model and project portfolio management tools.
- ❖ Know what a program is
- ❖ Know the lifecycle of a program
- ❖ Why management by programs sometimes is a better option, than normal project management or ongoing operations
- ❖ How to establish and manage programs
- ❖ How to manage projects within a program

TARGET GROUP

- ❖ Portfolio / Program managers
- ❖ Experienced Project managers
- ❖ Project / Program Management Office managers
- ❖ Senior executives

PREREQUISITES

Knowledge in Project Management, preferably knowing the PMBOK® Guide.

It is also recommended having knowledge in a project management model like PROPS.

SUBJECTS

- ❖ Introduction to Portfolio Management: purpose; relation to the strategy; relation between portfolio – program – project.
- ❖ Concepts and techniques:
 - ✓ Project Portfolio Definition
 - ✓ Multi-project plan Programs
 - ✓ Project control and monitoring
 - ✓ Project portfolio status reports
 - ✓ Assignment/order management
 - ✓ Governance
 - ✓ Resource management
 - ✓ Metrics and risk management
- ❖ Roles and responsibilities
- ❖ When to apply Program Management
- ❖ How to manage programs using the PROPS Project Management model
- ❖ Program Organization and PMO
- ❖ Program Management – Life Cycle, Processes, Knowledge Areas, Documentation, Steering & Decision model
- ❖ Maturity Models – Individual Action Plan
- ❖ Examples, Exercises and Case studies

TRAINING METHOD

We apply a training method based on “learning by doing” (also known as “accelerated learning”). This means optimizing your learning by combining the trainer’s input with your own experience and active participation.

The course is aligned with the APMBOK and the PMI® Standards.

The course combines the 2 courses Program Management (PGM) and Project Portfolio Management (PFM).