

HUMAN SKILLS IN PROJECTS (HSK3D) (3 days, 24 hours, 24 PDUs)

In a continuously changing world soft skills are essential to any leader as key drivers for organizations. The global economy requires better leadership and interpersonal skills. The ability to lead teams, projects and individuals effectively in today's business world is a key factor for an excellent performance and outcome.

You will increase your ability to lead and improve the projects efficiency by using tools related to the human perspective.

AFTER THE COURSE YOU WILL

- ❖ Have a better picture of how you communicate in different situations:
 - ✓ Group meetings
 - ✓ Negotiations
 - ✓ Presentations
 - ✓ Personal talks in problematic situations
- ❖ Know more about your leadership style.
- ❖ Improved your project leadership skills
- ❖ Get familiar with some tools related to the human perspective to increase the effectiveness in projects.

TRAINING METHODS

We apply a training method based on "learning by doing". This means optimizing your learning by combining the trainer's input with your own experience and active participation.

During the course, great effort will be spent on personal feedback, given in connection with the different exercises.

Video recording will be used.

As part of the course, participants will have to develop a project.

Attendants will prepare a personal action plan at the end of the course.

SUBJECTS

- ❖ Leadership role:
 - ✓ Situational Adapted Leadership
 - ✓ Leadership applied to teams
 - ✓ Feedback
- ❖ Communication:
 - ✓ Transactional analysis
 - ✓ Presentations
- ❖ Problem situations:
 - ✓ Time pressure
 - ✓ Sensitive talks, DAPA Model

Additional topics may be introduced based on the participants' needs.

TARGET GROUP

- ❖ Project managers
- ❖ Functional managers
- ❖ Team Leaders
- ❖ Agile leaders
- ❖ Scrum Masters
- ❖ Product Owners
- ❖ Any person working in projects or organizational groups