

VIRTUAL TEAMS IN PROJECTS (VTP)

(1 day, 8 hours, 8 PDUs)

This course will provide you with the skills and abilities needed for the creation, management and development of virtual teams. You will learn the difference between traditional teams and virtual teams in order to secure project success.

AFTER THE COURSE YOU WILL

- ❖ Have a better understanding of the specific needs when working in a virtual environment.
- ❖ Have improved your skills when working with and leading virtual teams.
- ❖ Understand the ways of working with virtual teams
- ❖ Know the difference between traditional teams and virtual teams
- ❖ Be familiar with some tools to improve the efficiency in virtual teams

TRAINING METHODS

- ❖ This is a practical course. The training method used is based on “learning by doing”. This means optimizing the learning using the trainer’s knowledge plus your experience and your active participation.
- ❖ We spend time on personal feedback during the exercises.

SUBJECTS

- ❖ Virtual Teams features
- ❖ Variables which affect the complexity of virtual teams
- ❖ Life-process steps of a virtual team
- ❖ Managing the team tasks and activities
- ❖ Foresee issues and problems
- ❖ Virtual relations:
 - ✓ Building confidence
 - ✓ Conflicts approach
 - ✓ Multicultural mind
 - ✓ Language differences and ethical standards.

TARGET GROUP

- ❖ Project Managers
- ❖ Team Members
- ❖ Directors
- ❖ Operational Managers
- ❖ Line Managers

PREREQUISITES

None.