

# COACHING IN PROJECTS (HSK)

(3 days, 3 individual coaching sessions, 3 group coaching sessions: total 33 hours, 33 PDUs)

**Program Duration 3 months** 

This program will enable you to acquire new work habits that will allow you to lead teams and colleagues using coaching as a tool. Improve performance and results with people more skilled and more committed.

During the program a mix of exercises will be combined: role plays, group exercises, reflections, discussions, coaching sessions, etc.

The program will be highly practical and will be conducted using the coaching process, so that, you get a broad understanding of the fundamentals

# AFTER THE COURSE YOU WILL

- Be able to use the coaching process as a tool for project leadership.
- You will feel comfortable using basic ICF (International Coaching Federation) coaching skills which can be applied in your daily work.
- Will have acquired new habits of leadership that will allow you to create more awareness and responsibility in employees and team members.

### TRAINING METHODS

The program is to train assistants in coaching skills that can apply in their daily work.

- 3 Days, 8 hours workshop: 1 per month
- 3 Individual coaching sessions of 1 hour each.
- ❖ 3 Group coaching sessions of 2 hours each.

#### **ADAPTATION**

The delivery of the program structure can be adapted to other formats.

# **PREREQUISITES**

# **SUBJECTS**

- Leadership with coaching
- Coaching and concepts
- ICF skills: Efficient communication:
  - ✓ Active listening
  - ✓ Powerful questions
  - ✓ Direct communication
- Directives guidelines to promote trust
- How to benefit from tuning in communication
- Facilitating learning and performance:
  - ✓ Raising awareness
  - ✓ Planning and goal setting
  - Managing progress and accountability
- Delegation
- Managing habits
- Feedback / Feed forward
- Future action plan

## **TARGET GROUP**

- Project managers
- Team leaders
- Functional Managers
- Directors

None

