

# PROJECT MANAGEMENT (PMT) (3 days, 24 hours, 24 PDUs)

Successful projects require leadership and systematic planning and control. The aim of this course is to increase the participant's ability to start up, plan, lead and control project work in a multi-project organization.

The course is available with 3 or 4 days' duration. Both courses cover the same topics. However, the 4-day course is more detailed in some areas.

## AFTER THE COURSE YOU WILL

Have knowledge of

- ❖ Basic management of projects in a multi-project Organization.
- ❖ Principles of Project Planning, Project tracking and control.
- ❖ Different planning methods
- ❖ Project Leadership
- ❖ The Project Management knowledge areas

## TARGET GROUP

Project Managers, Project Management, Team Staff and Team leaders, Line Managers

## TRAINING METHODS

You will experience a course with a high energy level and a lot of fun. A complete project is run during the course to show all aspects of project work.

## SUBJECTS

- ❖ Management of projects in a multi-project organization
- ❖ Identification and definition of the key roles in a multi-project organization.
- ❖ The Project Management knowledge areas
- ❖ Project Scope and Requirement Management
- ❖ Project planning:
  - ✓ Structuring and documentation of work packages.
  - ✓ Time estimating (effort, duration)
  - ✓ Cost-estimating and budgeting
  - ✓ Activity sequencing and identification of the critical path
  - ✓ Time-schedule development
  - ✓ Resource planning
- ❖ Basics about leadership and communication in projects.
- ❖ The importance of dividing a project into phases and the use of decision points
- ❖ Project tracking and control
- ❖ Change handling and the impact of changes on the plan.
- ❖ Risk Analysis
- ❖ Case-studies totally integrated with the theory
- ❖ The most important templates for project management.